

Meeting Minutes

Subject	Airport Tenant Meeting – Project Update	Date	July 29, 2015
Facilitator	Mark Duncan	Time	15:00 – 16:00
Location	AAI Boardroom	Scribe	Natasha Stolyar
Attendees	Pat Kennedy, Linda Todd, Jack Pomerleau, Graham Dolynuk, Amber Belzer, Behrouz Azadeh, Mark Stierli, Ilona Turner, Peter Schlieck, Heather Braun, Eric Bernard.		

Key Points Discussed

No.	Topic	Highlights
1.	Background	<ul style="list-style-type: none"> • Operational design was completed in accordance with TP 312 4th addition. • PAPI on RW 07 was installed. • Airfield electrical control panel and field electrical centre were completed. • Apron 1 repairs have been completed.
2.	Next Phase	<ul style="list-style-type: none"> • Runway 12 End Reactivation. • Runway 12/30 Lighting and Electrical Work.
3.	Runway 12 Reactivation-Benefits	<ul style="list-style-type: none"> • Extend Runway 30 landing to 4406 ft. • Runway 12 take-off (TORA) will be 4406 ft. • Allows separation of jet and small aircraft. • Promotes straight in approach on Runway 30. • Replacement of all runway lights with LED • New Runway Threshold Identification Lights (RTILs) • Runway 12 Lead In Lights will be taken out. • Note: displaced threshold for 12 remains in place.
4.	Runway 12 Overlay	<ul style="list-style-type: none"> • Runway 12 panels will be replaced with asphalt which would be the same strength as current panels. • West part of Apron 1 will become a taxi-lane Golf. • Portions of Apron 1 will be closed for a day due to the overlay work. • There will be planned Runway 12/30 closures and displaced threshold on Runway 07/25. • Runway 12 overlay starts in the middle of August.
5.	12/30 Lighting and Electrical Work	<ul style="list-style-type: none"> • All electrical work will be completed by Continental Power Inc. • Work to commence August 10th. • Survey work is underway. • All runway 12/30 lights will be replaced with LED lights, new Runway Threshold Identification Lights (RTILs) and Runway End Lights will be installed, and Runway 12 Lead In Lights will be taken out. • Note: Runway 12-30 will be closed by NOTAM during the day for portions of the construction and Runway 07-25 will have a displaced threshold. • Completion following civil work is anticipated beginning of October.
6.	Safety	<ul style="list-style-type: none"> • Student pilots need to be briefed by instructors regarding displaced runway threshold. • Please report any hazards you may see. • NOTAMS will be put out 48 hours in advance. • If you have any questions please call or email Alpha Operations at 604-946-5361 and info@alpha-aviation.ca